

Development Loan/Grant Request Form

This application is for (circle one):

▪ *Revolving Loan* ▪ *Congregational Development Grant*

Grants and loans are ordinarily capped at \$20,000. Some projects may be allowed to exceed this limit by vote of the Presbytery.

*Request from: _____

*Address: _____

*Phone Number: _____ Fax: _____

*Pastor(s): _____ E-mail: _____

*Additional Contact Person: _____

*Phone Number: _____ E-mail: _____

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I. Please provide the following information about your church:

1. A description of your church programs (Christian Education, Mission, Fellowship, etc.).
2. Worship and Church School Attendance for the past 5 years:

	2009	2010	2011	2012	2013
Worship					
Church School					

3. Basic Demographics:
Our church is located in _____ County which is experiencing _____% growth. The population of our city is _____. Our ministry programs have been targeting families with a _____ mile radius of our Church. There are ____ other Presbyterian (USA) Churches within 5 miles of our Church. There are a total of _____ Churches within our community.
4. Budget Information:
 - a. Please attach a full budget of the Church for the current year (please show income, expenses, mission contributions) and a copy of the previous year's budget.
 - b. Describe your Presbytery contributions (unified, per capita, mission, etc).

***II. Please attach the following information** (please be brief but thorough):

1. A description of the proposed project detailing how it will support the mission of the church.
2. A description of the process the church used to identify the need for this project. Who was involved in this process?
3. Describe the commitment of the Session and Congregation to this project.
4. Please identify congregational leadership qualifications to ensure the success of the project and/or other internal resources.

III. Project Information:

1. Have you received a Presbytery grant in the past? _____ When? _____
2. Describe the amount of funds requested for the project and include income amounts from the local church budget designated for the project and additional income sources.
3. Is this a project new or ongoing? _____ If ongoing, how long? _____ How has the project been funded?
4. Please share any additional information about your request, which you feel would assist the committee in its review process:

Respectfully Submitted,

_____ (Clerk of Session)

_____ (Pastor(s))

_____ Date

Return this form to:

Presbytery of Sheppards and Lapsley
3603 Lorna Ridge Drive
Birmingham, AL 35216
205-978-0320

For Office Use Only:

1. Disbursement of Funds will begin on: _____ (date)

2. Payments will be distributed on: _____ (dates)

3. In the Amount of: _____

The recipient will be in contact with the Grants and Loans team through: (person)

Signed: _____ (Recipient)

_____ (Development Division Chair)

_____ (date)