COMMISSION ON MINISTRY

PRESBYTERY OF SHEPPARDS AND LAPSLEY

**CONTRACT FOR COMMISSIONED PASTOR**

**TEMPORARY PASTORAL LEADERSHIP (Approved 08/05/2025)**

The following agreement is between the Session of the\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Presbyterian Church of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Alabama and Elder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

And is for the period from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

for pastoral services as a Commissioned Pastor (CP).

**EXPECTATIONS OF THE COMMISSIONED PASTOR:**

(Please initial all those that apply. Starred items need specific Presbytery/COM approval.)

**Clerk CP COM**

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ Conduct worship each week.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \*Administer the Sacrament of The Lord’s Supper.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \*Administer the Sacrament of Baptism.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ Conduct Funerals.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \*Plan and moderate session and congregational meetings.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \*Perform a service of Christian Marriage when invited by the Session.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ Visit members of the congregation, especially during crisis.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ Conduct officer training.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ Have voice and vote in Presbytery meetings.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ Other.

**EXPECTATIONS OF THE SESSION:**

1. Will provide support in every way possible to the Commissioned Pastor in the ministry of the church.
2. Will work with the CP to establish goals for the present and future ministry of the church.
3. Will communicate openly and honestly with the CP about the needs and concerns of the congregation and community.

**EXPECTATIONS OF THE PRESBYTERY**:  
1. Will provide support and supervision for the CP through the COM.

2. Will assist the Session and the CP with emerging needs through the resources of the

committees of the Presbytery.

**MUTUAL UNDERSTANDING:**

During the length of this agreement, CP will be accountable to the Commission on Ministry, and is responsible to the congregation through the Session. The CP will submit an annual report to the COM on the status of his/her work. At the end of this agreement, the church Session agrees to provide a process for evaluation to the COM.

**FINANCIAL AND TIME PROVISIONS:**

This agreement is for a period of up to months. However, the Session may terminate this agreement upon 30 days written notice to the CP and the COM. The CP may terminate this agreement upon 30 days written notice to the Session and the COM.

This contract is for a (1/4, ½, ¾, or full) time commitment. The Session obligates itself to provide the following remuneration:

Base Salary

Self-employment Tax (7.65% of base salary)

Automobile Expense

Continuing Education/Book Allowance

Other

**Total for Position**

**Vacation Leave**: At least four (4) weeks annually.

**Continuing Education Leave**: At least two (2) weeks annually.

**APPROVED AND ACCEPTED**:

Commissioned Pastor Date

Clerk of Session Date

Commission on Ministry Representative Date